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Additional Terms of Service of La Vie Meeting Center in addition to the Uniform Conditions for the Hotel and Catering Industry (UCHCI).

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Price updates

All indicated prices are subject to seasonal updates. La Vie Meeting Center Utrecht reserves the right to modify prices at any moment as a result of changing laws or regulations.

Payment conditions

All prices are based on a collective payment. Payment is due within two weeks after the invoice date. An administration fee of € 6.50 is added to all invoices with values up to € 250.00 including VAT. An administration fee of € 12.50 including VAT is added to all invoices with a value of more than € 250.00 including VAT.

Advance payments and creditworthiness check

In case of a private request or when a request is made from abroad, 100% of the budgeted amount must be paid in advance.

- If the estimated value of a reservation for business events exceeds € 7,500.00 including VAT per event, an advance payment of 80% of the total budgeted amount is required.
- Should a credit check provide any indication, this threshold amount may also be defined below € 7.500 including VAT per event.
- After a verbal or written confirmation of the reservation you will receive the pro forma.

Last-minute cancellations of guests

Notifications of guest cancellations are free of charge, provided this is communicated no later than 48 hours in advance and that no more than 10% of the expected guests cancel.

- If more than 10% of the originally expected guests cancel, we will charge a 100% cancellation fee for the number of guests exceeding this 10% threshold.
- If the number of guests is cancelled less than 48 hours prior to the start of the meeting or event, the invoice will be based on the original number of guests.

Any change in the number of guests can lead to changes in the reserved meeting room, event space and/or room categories mentioned in the confirmation.

Cancellations of reservations

La Vie Meeting Center Utrecht guarantees its customers the following exemptions as an addition to articles 9.4.2 and 9.4.3 of the UCHCI:

It may occur that you need to cancel a reservation for a variety of reasons. This is unfortunate for both yourself and for us. Consequently, pursuant to the Uniform Conditions for the Hotel and Catering Industry (UCHCI), cancellation costs will be incurred and charged. Depending on the moment of your cancellation, we will charge (part of) the lost earnings to you, as we reserved one or more meeting rooms or event spaces for you, and might have already purchased materials and catering goods or services for you. It is of course fair to compensate for these aspects. However, La Vie Meeting Center Utrecht treats these UCHCI cancellation conditions differently than what you might be used to:

The following applies to all reservations:

1. Rescheduling

You cancel your reservation with a value of no more than € 2,500.00 up to 2 weeks prior to its start, but directly reschedule it to a later moment within 30 days at the same venue. We will treat this as a rescheduling, rather than a cancellation. This means you will not have to pay the cancellation fee. If however the rescheduled meeting or event is also cancelled, we will send an invoice with the cancellation fee of the original reservation.

2. Last-minute resale

La Vie Meeting Center Utrecht is able to replace your cancelled reservation with a similar meeting or event on the same day and with the same reservation value. This is what we call a resale. If this occurs, at the end of that new meeting or event you will receive a (partial) credit invoice for the invoice with the cancellation fee that was sent to you.

Catering

It is not allowed to consume and/or provide food and/or drinks at La Vie Meeting Center Utrecht without prior consultation.

Group reservations

La Vie Utrecht considers all reservations conform UCHCI article 9.1.2 as a group reservation, regardless of the amount of participants. Therefore, for all reservations are all regulations for groups applicable.